



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Goreswar College
• Name of the Head of the institution	Umesh Boro
• Designation	Principal I/C
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03621282221
• Mobile No:	9395059816
• Registered e-mail	goreswarcollegenaac@gmail.com
• Alternate e-mail	iqacgoreswarcollege@gmail.com
• Address	PO: Goreswar, Dist: Baksa,
• City/Town	Goreswar
• State/UT	Assam
• Pin Code	781366
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	Gauhati University / Bodoland University				
• Name of the IQAC Coordinator	Dr. Nayan Kalita				
• Phone No.	03621282221				
• Alternate phone No.	8638148738				
• Mobile	9864455034				
• IQAC e-mail address	iqacgoreswarcollege@gmail.com				
• Alternate e-mail address	goreswarcollegenaac@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://goreswarcollege.ac.in/wp-content/uploads/2023/06/AQAR-Report-2020-21.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://goreswarcollege.ac.in/wp-content/uploads/2023/02/2021-22-Academic-Calendar.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	Nil	2004	16/09/2004	15/09/2009
Cycle 2	B	2.24	2016	19/02/2016	18/02/2021
6.Date of Establishment of IQAC			28/06/2005		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
1. Organized orientation Programme for teaching staff on use of ICT Tools.		
2. Organized orientation programme for students to participate on SSS.		
3. Counseling programme for newly admitted students.		
4. Social Survey.		
5. MOU with schools.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes				
Basket Ball and Badminton Court has been upgraded in the campus	Upgraded				
Digital Class Rooms are constructed	Completed				
Indoor Stadium has been upgraded	Upgraded				
College canteen has been upgraded	Completed				
Library kitchen facility has been constructed	Completed				
Library toilet has been constructed	Completed				
13. Whether the AQAR was placed before statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <thead> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>Governing Body, goeswar College</td> <td>16/01/2023</td> </tr> </tbody> </table>		Name	Date of meeting(s)	Governing Body, goeswar College	16/01/2023
Name	Date of meeting(s)				
Governing Body, goeswar College	16/01/2023				
14. Whether institutional data submitted to AISHE					
<table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td>YES</td> <td>22/05/2023</td> </tr> </tbody> </table>		Year	Date of Submission	YES	22/05/2023
Year	Date of Submission				
YES	22/05/2023				
15. Multidisciplinary / interdisciplinary					
As affiliated to Bodoland University, Goreswar College is currently following the CBCS syllabus of the University. Presently there is no multidisciplinary curriculum in the institution.					
16. Academic bank of credits (ABC):					
Our affiliating university is planning to implement NEP 2020 from the next year. Being an affiliated college to Bodoland University, the institution is presently following the current CBCS syllabus of the University.					
17. Skill development:					

At present there is no such Skill Development Course in the institution under National Skill Development Mission as per NEP 2020.
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
The college has offline courses on language culture etc. depending upon various syllabus of affiliating universities. But we have no provision of online courses.
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
<p>The college authority follows the syllabus of affiliating universities with the syllabus of outcome based education which has access to the students community through out the year. The students of the institutions are taught about the results and outcome of their study. Apart from</p> <p>that the students community are well acquainted with their respective syllabus which has the demand of present situation in the competitive job market. The university has also provide skill oriented courses in this regard.But the institution has no software regarding outcome based education in the campus. Although the syllabus provide clarity in teaching process with knowledge based skills required for the students.</p>
20.Distance education/online education:
The institution has distance education mode through KK Handique State Open University. The institution has study centre of this University since 2007-2008. Through this study centre UG and PG courses are offered to the students who can not take education through normal mode.Apart from that the study centre provides training courses for the school teachers as per the guidelines of department of Education of Govt. of Assam. But there is no provision of online distance education till now.

Extended Profile

1.Programme

1.1 17

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 2239

Number of students during the year

File Description	Documents
Data Template	View File

2.2 37

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 259

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 65

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 26

Number of Sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	17
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	2239
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	37
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	259
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	65
File Description	Documents
Data Template	View File

3.2	26
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	36
Total number of Classrooms and Seminar halls	
4.2	46.57
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	60
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution prepares a routine at the beginning of every academic session and the routine is prepared by the Routine Committee. All the Departments conduct selection test for honours students before starting the regular classes. At the beginning of the academic session, orientation programme for students of honours and regular courses are conducted. The Academic Committee, chaired by the Principal of the Institution, discusses the entire mechanism of curriculum delivery. Moreover, the HoD's distribute the components of the syllabus to every teacher of the respective departments. Each Department maintains a Class Diary where each teacher records her or his daily classes along with other academic activities. Every Department maintains students' attendance register for every paper. At regular intervals, the Department convenes meetings to discuss regarding the status of syllabus completion. The planning for conducting group discussions, field visit, students' seminar, home assignments, class tests etc. are discussed in the meeting and all are documented properly.

Moreover, the Internal Assessment marks are displayed in the Departmental Notice Board and the answer scripts are also produced to the students. A second chance is given to those students who are unable to show good performance in the first attempt.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Goreswar College executes all the Academic activities in adherence to the Academic Calendar of its affiliated University i.e., Bodoland University. These activities include Admission Procedure, Commencement of the Semester Classes, Field Visit, Students' Seminar, Group Discussion, Guest Lecture Programme etc. The newly admitted students get a clear picture about the programmes, internal examination, field visit, group discussion etc. through the Academic Calendar. Before the commencement of the end semester examination, the Academic Committee, chaired by the Principal, assesses the students' progression and discusses all the feedbacks with the mentors for further improvement.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://goreswarcollege.ac.in/academic-calendar/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

17

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

130

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs

during the year

130

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Various cross cutting issues are incorporated in the curriculum of various departments. Besides the institution organizes various programmes to address issues related to Environment, Sustainability, Gender and Professional Ethics.

For development of professional ethics, the college organizes career counseling workshops, life skill workshops, various sports and cultural competitions for physical and cultural upliftment of the students.

The code of conduct to be followed by the students are displayed and printed in the prospectus of the college.

Gender : The IQAC along with the Women's Study cell of the college organizes various programmes on gender awareness issues. The Women's Study cell of the college is also giving certificate course in Self-Defense of girls to prepare them to address any untoward incident that can happen in their day today life. Gender audit is also done by the cell.

Human Values: for inculcating human values along with curriculum the NSS Unit, the Extension Education Cell and the Department of Philosophy organizes programmed on Yoga. The International Yoga Day on June 21is also observed every year regularly in the college.

Environment and Sustainability: Environmental Studies is a compulsory curriculum component in 2nd semester of every programme. Along with regular courses the various departments organizes programme related to environmental issues in and outside the college, conducts field visits, Swachh Bharat Abhiyan etc. The

NCC and NSS wing also handle different environment conservation activities such as Tree plantation etc.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

143

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://goreswarcollege.ac.in/wp-content/uploads/2023/03/STUDENT-SATISFACTION-SURVEY-2021-22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1159

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

982

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College has a well-designed mechanism of easy assessing the learning levels of students. Through it, the institution has taken initiatives to categorize between advanced learners and slow learners. The Class tests are conducted at a periodic interval by the concerned departments after completion of targeted units in the syllabus along with this the internal assessment in the form of sessional examinations apart from the main external exams are also conducted in a periodic interval. The Parents-Teachers Meet are organized by all the departments at regular interval to discuss the strengths, weakness, prospects and probabilities of the students and their engagement with the academic and co-curricular activities in the college. With regard to assessing advanced learners and slow learners the institution has taken various strategies as the following-

Classroom Participation and Interaction

Class Test and Assignments

Group Discussions

Evaluation of performance in Internal and External Examination

The advanced learners are provided with extra study materials along with information regarding access to various e-resources of academic significance for more benefits to them.

On the other hand, for the slow learners, the college has incorporated remedial classes in the college class routine after regular class hours wherein the faculty members attend to their special weakness and provide extra care and love to them.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1159	65

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Project Work and Field Visit: All the concerned departments as part of their curriculum conducts field visit programmes every year and project works for students to get first-hand experience of social realities and happenings and correlate the observations with the theoretical contents of the syllabus. The students have to submit assignments necessarily which enhances the writing skill of the students and it also enables in formulating different policies.

Seminar Presentations: All the departments of the college organize student's seminar presentation periodically. These presentations enables students to get new perspectives on various topics of concern, it increases students confidence level and also help and also helps them in self-study and increase their academic engagement.

Group Discussions: Students are divided into different groups and assigned some topics as part of their syllabus. They are given the opportunity to provide their insights about the given topics, work as a team in offering solutions to various issues of academic and social concern and develop a spirit of cooperation and active participation.

NCC and NSS units are also sole part of the college. They are encouraging youths in nation building through various programmes. Publications of Departmental Wall Magazines are also reflective of the creative talents and teamwork of students.

The college also organizes time-to-time cleanliness drive under Swachh Bharat Abhiyan Programme which portrays the active student-teachers' cooperation and participation.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Keeping in view the need of imparting teaching in blended mode, the teachers together with delivering direct classroom lectures also take the help of several ICT enabled tools to make the teaching learning process visually and virtually more appealing and vibrant. Different ICT tools utilized by the faculties of the college are:

Digital Classroom: - Although the college does not have adequate digital classrooms yet the faculties utilize the existing one to conduct classes and give power point presentations

All faculties are incorporated with internet excess facilities for a better learning experience.

During the Pandemic (covid) period and the ensuing lockdowns, all the faculty members continued teaching process through various digital modes to impart education like YouTube, Zoom, Google Meet,

Google Classroom and Whatsapp groups. The teachers provide study materials and recorded audios and videos to students. Class Tests and Assignments were also conducted digitally in a periodic manner. Computer Labs and the Desktops in the Library with Wi-Fi are utilized by the faculties and students to gain access to various e-learning resources.

Seminar Hall: The Seminar Hall is equipped with a digital projector and with other digital tools and materials.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://goreswarcollege.ac.in/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

65

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

272

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has been maintaining measure of transparency of internal assessment procedure. The Principal convenes the decision regarding the conduct of internal and external examination with consultation of the College Academic Council and the Examination for every academic session (the college conducts quarterly sessional examinations and periodic class tests). Upon consultation and recommendations received from the two bodies, the Principal notifies the formation of Examination Committees for both Internal and External Examinations. The assigned Committees follows the guidelines provided for conduct of examinations by its affiliating University like:

Preparation and Publication of Exam Schedule and regulations in College Notice Board (internal)

Instructing the Departments to set Question Papers (internal) according to the prescribed pattern of the affiliating University within a stipulated time as notified by the Committee

Scheduling and allocation of Invigilation Duty

Conduct of Examination

Timely evaluation and Declaration and Display of Results.

Upon declaration of results, students are briefed about their performance as well as their weaknesses by showing them the answer scripts of internal examinations and guided about various means of improvement.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College has been taking meticulous and cautious approach in handling and disposal of grievances of internal examination like:

Conduct of Internal Re-examination for students failing to appear in the examinations in the scheduled time with authentic reason combined with the furnishing of valid proof of the same.

Evaluated answer Scripts of Internal Exams are shown to the students to apprise them about their performance, answer writing styles, their errors and shortcomings with a view to enable them to improve their records in the future examinations.

If any student expresses dissatisfaction over the results and voices their concern to the Exam Committee, the Committee informs the concerned Heads of the Departments to address the matter and solve the issue accordingly the HODs instruct the other faculties of their departments to personally address the dissatisfied students and remove their doubts and queries if any.

Any misconduct on the part of the students during examination, are strictly recorded and necessary punitive and corrective measures are taken by the Convener of the Exam Committee upon discussion and deliberation with its members and the concerned invigilator.

The Convener of the Committee provides up to date information about the entire proceeding of the examinations to the Principal along with the problems, grievances and untoward incidents occurring in the exam.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

As Goreswar College offers undergraduate courses in Language -Literature, Social Sciences, commerce and science in 17 disciplines under Bodoland University, the College at the start of each academic session conducts a Faculty Guided Orientation Programme for students with a view to inform and educate them about the nature of the Programme and the courses contained in them. At the very outset of the Programme, the students are informed about the benefit and prerequisite of a graduate programme in Higher Education and the various academic and employment prospects arising out of it.

The orientation programme is made interactive in nature with active involvement of the students in the process along with an

interaction and Answer session.

After the general orientation, departmental orientation programmes are held wherein the faculties of the concerned departments deliver a lecture to the Honours and Regular students about the course content with detailed presentation of the units of all the courses and the required reading lists. The teachers provide the hard copies of the syllabus for all the semesters to the concerned students. They also communicate to the students the specific course outcomes of the concerned Department as prepared and published by Bodoland University for undergraduate programmes in different disciplines. Moreover, our faculties remain in constant touch with their affiliating University departments to avail any information regarding change and upgradation of respective programmes and courses along with the course outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://goreswarcollege.ac.in/wp-content/uploads/2023/02/POC-2021-22.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Regarding the method of measuring the level of attainment of POs and COs the institution undertakes the following mechanisms-

Performance of the students in the classroom is observed through various methods like engagement of the students in the classroom activities and their ability to answer questions posed by the teachers regarding any specific topic contained in the Courses.

The student's participation in various group discussions and departmental seminars, Assignments, Class-Tests, Project and Field Works are also good indicators. Teachers analyze how well the students incorporate their understanding of the Programmes and Outcomes in writing answers. Their critical thinking and innovative method of proposing solutions to various issues are also recorded.

The principal convenes a joint meeting of the IQAC and Academic Council of the college after the declaration of end semester

examinations conducted by the Bodoland University to take stock of the performance of the students in relation to performances in previous academic sessions. The Principal then notifies the departments about the proceedings and suggestions of the meeting and instructs the HoDs to take necessary actions to further improve the quality of results.

Analyzing the records of placement and progression to higher education of the students in various governmental, non-governmental and entrepreneurial ventures is reflective of the success and realization of the POs, PSOs and COs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

249

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://goreswarcollege.ac.in/wp-content/uploads/2023/03/STUDENT-SATISFACTION-SURVEY-2021-22.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

15

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

18

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

15

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Goreswar College always try to carry out extension activities in the neighborhood community so that student can learn the social issues. Some of the activities which have been carried out during

the year are as follows:

1. Nadi Utsav
2. Anti Tobacco Rally
3. Puneet Sagar Abhiyaan
4. Environmental Awareness Programme
5. Tree Plantation Programme
6. Literary Competition and Book Donation
7. Establishment of Library
8. Azadi ka Amrit Mahotsav, har ghar mei tiranga drive
9. Financial help to the Flood Affected People.
10. Awareness programme regarding Onoday Month.
11. Cleanliness Drive Programme in nearby Market Area
12. Workshop cum Exhibition of Ethnic Food

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

3

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

775

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

13

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

9

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Goreswar College encourages its students and faculties to include the technological advancement for the fruitful coordination in the teaching-learning process. We have observed that implementation of smart class rooms have significantly eased out this process. A few class rooms are equipped with LCD projectors connected with computers with LANs, and our faculties are actively using these facilities in their classes. The College has an auditorium with a

seating capacity of 500, a few seminar and conference halls with seating capacities for more than fifty persons each, which help us in running parallel sessions in various college activities.

Although the college has significant number of classrooms, laboratories and computer equipments to accommodate the academic requirements of the students yet the quantity of infrastructure is still short of the requisite demands. There are all total 07 halls to cater to the regular courses and 26 classrooms for Honours course. Three Science Departments (Zoology, Physics, Chemistry) have their individual laboratories with basic instruments and facilities. The Department of Education also has a laboratory for Psychology practicals. It consists of equipments like Memory Drums, Punch Board, Mirror Drawing etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural Activities: The College has an auditorium for organizing different cultural activities like singing, dancing, one act play, mime etc. which was established in the year 2005 and the size of the auditorium is 4000sq ft. The auditorium is also used for other purposes like seminar, workshop etc. The auditorium has adequate space for organizing cultural programmes. Various musical instruments are also available in the college

Games and Sports: There is a UGC-funded indoor stadium in the college where various sports activities and competitions takes place. The college has a handball court, kabaddi court etc. The college has a system of deputing two sports in-charges one of which is responsible for monitoring minor games equipments and activities and other is for major games.

Gymnasium: For maintaining proper health and fitness of the students, the college has a gymnasium centre where certain goods like Motorized Treadmill, Upright Bike, Twister, Olympic set, Yoga Mat, Gym Ball etc. are available. The size of the said centre is 155.80 m².

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

10.12

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Goreswar College Library is known as Central Library was started in the year 1974, with the very inception of the college itself. The Library has a collection of 44,848 books as on 31st August; 2022 and subscription of 7 printed journals, 9 newspapers. The College Library remains open from 10 am to 4 pm every week days. Students should produce valid library card at the time of issuing book. Degree major students can borrow 3 books for 15 days, Degree General Students can borrow 2 books for 15 days, H.S Students Can Borrow 2 books for 15 days, faculty members can borrow 10 books for 1 Month and other staffs can borrow 2 books for 15 days. They can also make the best possible use of the learning resources available in the library in the reading room. To provide better facilities, the library has reading rooms separately for students and teachers with sitting accommodation of 50 for students and 15 for teacher respectively at a time. There is a library advisory committee for library management. The library purchases new books as per the requisition given by the faculty members and students.

The Library offers many services and facilities in support of academic and research work. Some of the major services and facilities offered at this point of time are OPAC, Circulation services, New Arrivals of Books, Inter Library Loan, Departmental Library, Library Orientation, Books Reservation, Photocopy Service, Reference and Information Services, Book Display, Drinking Water, Student Reading Room, Teacher Reading Space.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://goreswarcollege.ac.in/about-library-2/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.63

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

83

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college authority updates regularly its IT facilities on priority basis. For example computer sets are upgraded from time to time and internet connectivity including Wi-Fi system are updated with latest version. antivirus, windows operating systems, software, typing tools are updated at regular interval.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

60

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

18.0700

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has its own system and procedure for maintenance of physical and academic support services like laboratory, library, sports complex, computer labs, class rooms etc through different mechanism. Different persons with technical knowledge are given responsibility to look after the above mentioned segments. Both teaching and non-teaching staff including library staff are engaged in this activities. Different committees are constituted for maintaining and monitoring the physical, academic and support facilities. Mainly academic council and purchasing committee are operating in this area.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://goreswarcollege.ac.in/cells-and-committees/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

761

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

35

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

36

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

5

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

1

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Goreswar College has a student council known as Goreswar College Student's Union. This body is elected annually by the regular students of the college. The composition runs as follows: President- Vice President- General Secretary- Assistant General Secretary - Magazine Secretary - Cultural Secretary - Major Games Secretary - Minor Games Secretary - Gymnastics Secretary - Debating Secretary - Girls Common Room Secretary - Boys Common Room Secretary with teacher in-charges of the respective portfolios.

Annual Activities of the Student's Union:

1. Goreswar College student's union has the primary responsibility to hold the annual college week festival. In this festival literary competition, sports competition and cultural competition have been organized.

2. Apart from college week festival the student's union holds the freshman social in regular basis and make the students aware about the academic environment and guidelines of the college.

3. Student's union and college NCC unit are responsible for maintaining proper discipline of the students in the campus.

4. Goreswar college student's union also organized various sports and cultural competition in the campus also participate in the competition of state, national and international level.

5. Goreswar College student's union has actively support IQAC and RUSA.

7. last but not least student's union published the annual college magazine annually.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

07

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Goreswar College Alumni Association was formed in 2003 and it was registered under Societies Registration Act 1860 with Regd No RS/BAK/260/G/227 of 2013-2014 dated 19-12-2013. The association coordinates for the all-round development and improvement of the institution since its inception. The Alumni Association so far organized few programs related to the socio-cultural responsibility of the alumni Association. The Principal i/c of Goreswar College Mr. Umesh Boro, Dr. Prativa Patowary HoD Education and Dr. Semima Ahmed, Assistant Professor of department of Assamese are also Alumni of this college. Mr. Mahidhar Boro Rtd. Principal of Goreswar HS School and present president of Governing Body of Goreswar College also an Alumni Association of

this college. The cell co-ordinates between the association and the college authority. Speaker Biswajit Daimary, Assam Legislative Assembly, Abhi Ram Deka, Ex. Zonal Manager, NRL, Dr. Dhrubajyoti Nath, Associate Professor, Kamrup College, Chamata, Prof. Jagat Borah, Rtd. Principal, Dakhin Guwahati College, Ghana Kanta Deka, noted Singer, Barnali Thakuria, Lecturer, Kalaigaon DIET, Nibedita Thakuria, Principal, Rana Public School, Madhab Kalita, noted Writer, Pari Sarania, noted Drama Artist, Bhabesh Nath, Youth Writer, Biraj Deka, Social Activist, Nilakantha Deka, Social Activist, Kabin Raj noted Artist, Anjan Roy, Noted Artist, Sanjoy Debnath, BEEO, Bikash Kumar, ACS etc. Apart from that

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Goreswar College has its own Institutional vision and mission for quality oriented higher education in the locality. Democratic participation of the society and social welfare are two major guiding factors of its vision and mission. The college primarily focuses in bringing higher education closer to people. The students who belong to the BPL category are given opportunity by the college authority to get admitted into the college. The college undertakes various extension activities under the guidance of IQAC and various cells and committees. Faculty members of the institution take initiative to engage students in various society related projects like gender sensitization programs, academic activities in adopted schools, community development programs, etc. Through the mentor-mentee system, the faculty members try to impart holistic development of the students and to also guide the

slow learners to their potentialities. Blended mode of learning, teacher-student exchange program, counselling, field studies are some of the initiatives which are undertaken by the teachers to improve the quality of the students. There are various units like the Governing Body, the Teachers' Unit, Non-teaching Unit, IQAC, Students' Union, etc., are constituted where the stake holders participate actively towards the welfare of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Goreswar College has always faith on participative and decentralize style of functioning. The college runs by Governing Body headed by the president in all forms of administrative and academic affairs. The Principal is the Secretary of the Governing Body and the head of the Institution. For the smooth functioning of the Institution, the Principal constitutes different cells which look into the affairs of the Institution for academic development. The IQAC is responsible for smooth conduct of academic and administrative affairs of the college. IQAC is headed by the Co-ordinator who supervises the overall quality related matters of the Institution. In this regard, various Cells help IQAC in maintaining quality aspect. Apart from IQAC, other organizations like Teachers' Unit, Non-Teaching Unit, Students' Union are constituted who actively participate for the welfare of the Institution.

The primary example of decentralized mode of working of the college is the election of students union. The Union Body Election which is held annually to elect the students' body by publishing a general notification to conduct the election.

There is a continuous process of timely convention of meetings of various cells with their members, meetings of the Governing Body, Teachers' Unit, IQAC meeting as well as general teaching and non-teaching staff meeting.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strive for Academic and curricular excellence is the mission of the Institution. The strategic plan of the Institution is to incorporate both qualitative and quantitative expansion of campus infrastructure and support facilities. In this regard the Governing Body of the Institution and the stakeholders discuss for proper implementation of the plans. In carrying out these plans, the stakeholders consult and take feedbacks from its constituents. The Institution always try to fulfil the needs of the students. Due to the increasing number of students, there is a need for adequate classrooms. In view of this requirements the construction committee of the Institution places the needs of new classrooms and other facilities to the Governing Body. Accordingly, the G.B takes initiatives for the construction of new classrooms by utilizing funds received from the different funding agencies. As a part of strategic planning and deployment, the Institution has implemented the policy of physical expansion of infrastructure of the Institution. In this process the Institution has completed the construction of new academic rooms with the provision of future extension. The process of construction is carried out through continuous monitoring by the PMU (Project Monitoring Unit, RUSA). The New Academic Unit is ready for utilization.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the Institution is visible through its policies

of different stakeholders. The college is being run as per the UGC guidelines and the Government of Assam service rules, policies and administrative procedures for provincialized institutions of Higher Education. The college is an affiliated Institution of Bodoland University offering courses at Undergraduate level in Arts, Science and Commerce stream. It also offers Higher Secondary Courses under Assam Higher Secondary Education Council. The Governing Body-the principal organ within the college is formed according to the guidelines of the Director of Higher Education (DHE). The Principal is the academic and administrative head of the institution and functions according to the guidance of the GB&DHE. Next to Principal is the Internal Quality Assurance Cell (IQAC) which is responsible for overall quality assurance and enhancement of the college. Regarding appointment, the procedures laid down by UGC, University and Govt. of Assam are strictly followed in the Institution. Moreover, various cells and committees headed by the conveners with faculties as their members contribute in the functioning of the Institution. There are other support services like NCC, NSS, Grievance Redressal Cell, Anti-Ragging Committee, Career Counselling Cell etc. where both teacher and students actively participate.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://goreswarcollege.ac.in/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institution has effective welfare measure as such-

* Leaves- i). Study Leave for Ph.D , Research scholar under FIP, FDP. ii). Maternity Leave for Ladies. iii). Child Care Leave for Ladies.

iv). Medical Leave for all staff. v). Duty Leave for all teachers in respect of participation in Academic courses, examination works, Government matters.

vi). Casual leaves for all staff.

* Facilities- I). Day Care facilities for all staff ii). Group Insurance and Provident Fund facilities to all permanent staff iii). Sports and Yoga facilities for employees at free of cost iv). Gymnasium facility for all employees at free of cost v). Emergency First- Aid facility to all employees v). Provisional Pay Revision to Contractual teachers

vi). Guest Room Facility for Night stay.

* Other facilities

i) Financial Assistance for Medical treatment. ii). College Canteen facility for teachers. iii). Provisions of safe drinking water facility iv). Parking campus for vehicles of employees and Students v). Central Library facility to all faculty members. vi). Provision of Institutional e-mail IDs to all faculty. vii). Provision of teachers Common Room with attached wash room viii). TA/DA for teacher in charge who accompany the students in

Excursion or Educational Field Tour

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

23

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Goreswar College has a regular performance appraisal mechanism at place. In case of promotion of the faculty members, the activities and progress of teachers are monitored through API. Their academic performances are also recorded through their publications in

referred journals, UGC Care List, Scopus, participation and presentations in various state and national and international seminars, workshops etc. Moreover, the performance of the teachers in the classroom is also assessed through a feedback system. The students provide their response regarding the presence and punctuality of the teachers in the classroom and the department, their level of course completion, their problem solving capacity etc. Further, the Administration monitors the engagement of the faculty members in various academic training programme like Orientation Programme, Refresher Courses, Faculty Development Programme etc and their involvement in examination, extension and other activities relating to the college. Leave grants of Teaching and Non-Teaching Staff are maintained. At regular interval, the Principal convenes meetings with the teaching and non-teaching staff to review whether the assigned duties are rendered well or not. Another method of assessment of the financial status is Internal Audit which brings all the employees of the college under observation and scrutinization.

File Description	Documents
Paste link for additional information	https://goreswarcollege.ac.in/feedback/
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

For financial transparency, Goreswar College conducts both internal and external audits. The internal audit is conducted by retired serviceman of accounts background who is appointed by the Governing Body of the College. The accountant investigates various financial transactions conducted by the college regarding physical infrastructure as well as academic support. During this process various documents like vouchers, utilization statements, cashbooks etc. are scrutinized. Later the audit report is placed before the Governing Body of the college for its approval and necessary actions. The external audit is another independent verification of financial transactions of the college conducted by the officials of Directorate of Audit (Local Fund) Govt. of Assam. For External Audit, the Institution must apply to the concerned authority for

its approval. The auditors of both internal and external audits verify the transactions of the college under different heads- Grants and aids received from different sources like UGC, RUSA and other Govt. and Non-Govt. agencies, Admission fees, Examination Fees, Scholarships, etc. Any objections related to auditing are reviewed in meetings of the Governing Body and necessary actions are taken for their mitigation and redressal. All the findings, finally, has to be approved by the Governing Body.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NIL

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution receives financial aids both from the State Government as well as from UGC and RUSA. However, the institution is working towards increasing its pool of funds through a dedicated approach to resource mobilization and effective utilization of its existing resources. -

- The College conducts various examinations like H.S Examination, End Semester Examinations etc. Through this, the college collects some amount of remuneration as centre fees. The funds collected hereby are utilized in various ways like remuneration to the faculties and office assistants for

their examination duty and refreshment, buying exam related materials etc.

- It also conducts undergraduate and post graduate classes and examinations for Krishna Kanta Handique State Open University under Govt. of Assam. And likewise a significant amount is collected as centre fees from the university.
- The college canteen has an annual agreement with the management and annual fees are deposited in the college accounts which is utilized in canteen development works.
- The College conducts auctions locally for the scraps, woods etc. which generate a small amount which is utilized in cleaning and sanitization related works.
- The Teachers' Unit collects monthly fees from its faculties. This amount is utilized in various society related works like helping people who suffer due to natural calamity, helping poor students for their holistic development etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The contribution of IQAC in institutionalizing the quality assurance strategies in the college are as follows:

- Regular Assessment of Faculty Performance and Appraisal with regard to Career Advancement Scheme (CAS) promotion.
- Conduct of Orientation Programmes for Students at the time of Admission regarding various programmes and courses offered by the College along with acquainting them with the concept and relevance of attaining higher education.
- Engages the Career Counselling and Guidance Cell to conduct counseling sessions to familiarize the students with the multitude of employment opportunities present in various sectors of the state and nation.
- Timely assessment and review of the various works undertaken by different cells and committees of the college are undertaken and follow up actions are suggested.

- Faculties are encouraged to undertake blended mode of learning in the classrooms for the benefit of the students.
- Various workshops and seminars are conducted by the IQAC for the benefit of teaching-non-teaching staff and students.
- Regular visit to the nearby localities and schools to intimate the locals with the changing scenario of higher education and to make the students aware about their social responsibilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college has initiated some strategies to make the teaching-learning process more participatory. The IQAC has initiated the process of recording student feedback regarding various dimensions relating to the teaching learning process. These are namely, observations regarding the performance of the teachers in the classroom along with the over all academic atmosphere of the college, the active engagement of the students in the teaching-learning and extra-curricular activities etc. This periodic assessment benefits the college to learn about the strength and weakness of the teachers, their interest in participating in academic and co-curricular activities as well as their punctuality and dedication to their occupation. The feedback of the students are collected in a Google Form containing objective type of questions related to the course content, syllabus coverage, participation of teachers in the classroom and their approach in solving problems related to the academic and other aspects of students' lives. The IQAC further convenes regular meetings with the Academic Council and Heads of different departments to review the continuous evaluation process and attainment of the learning outcomes. It also directs the cells and committees to conduct regular student friendly activities with active engagement of the students as well as organize programmes relating to developing awareness regarding issues of gender, employability, community development, personality development etc.

File Description	Documents
Paste link for additional information	https://goreswarcollege.ac.in/student-satisfaction-survey/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender sensitization is an important concern. In order to raise awareness of the issue the Institution organizes programmes and events periodically. For creating awareness regarding safety and security of the women, the Institution has different cells like Women Cell, Sexual Harassment Cell etc.

During the session the Institution has undertaken many initiatives to ensure gender equity. The Institution has organized the following programmes:

A two days workshop on Self -defence for Girls was organized in connection with International Women's Day.

Training programme on Commercialization of Ethnic Food was organized for local women by the Department of Commerce in collaboration with Assamese Department.

A rally on the theme Stop Violence, Violence against women, witch hunting, Child Marriage was organized by the Department of English.

In collaboration with the local self- help groups an exhibition of cultural attires and food was organized.

The Institute also organizes speech competition, counselling, personality development programmes etc.

Moreover, CCTVs, separate common room for girls, separate toilet, a day care centre etc. are also available.

File Description	Documents
Annual gender sensitization action plan	<p><u>1. To encourage girls students to join NCC & NSS and ensure equal rights and participation in regular cultural activities. 2. Conduct Awareness Programmes for the girls students regarding self-defence, Aids awareness and blood donation etc. 3. Promoting activities pertaining to Health, Cleanliness, Personal Hygiene and Nutrition. 4. To conduct induction programmes for the students to promote gender sensitization 5. Celebration of International Women's Day and also to conduct social outreach programme on women. 6. Publication of Books on the themes of Women Empowerment / Gender sensitization. 7. Organising Competitions like Article Writing, Slogan Writing, Essay Writing & Speech Competition etc. on gender issues.</u></p>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<p><u>a. Safety and security: Installed CCTV cameras in various corners of the campus. During working hours, security guards render their guard duties. b. Counseling: Through counseling the issues of both boys and girls are tried to be solved by the Grievance Redressal Cell. c. Common Rooms: Both boys and Girls common room are available. Teachers are appointed as in-charge of the common rooms along with the elected members of the students union. d. Day Care Centre for young children: There is a Day Care Centre in the college campus. e. Other Facilities: Drinking water facilities, well equipped Gymnasium Hall, Indoor Stadium etc.</u></p>

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-

D. Any 1 of the above

**based energy conservation Use of LED bulbs/
power efficient equipment**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

For waste management the Institution has an effective mechanism. In order to make the campus clean and healthy, clean campus drive is organized time to time where both students and teachers take part.

Solid waste management:

The bio-degradable waste is put into a pit and left to ferment which is used later on as fertilizer to the plants in the campus. The non-bio-degradable waste is placed into dustbins which are further collected by the municipal authorities. Moreover, the old copies of internal assessment are stored for a specific period and after that they are given away for recycling. The purpose of this practice is to ensure effective paper recycling in order to make fewer trees being cut down. The appointed housekeeping staff take charge of collecting and disposing the solid waste.

Liquid waste management:

There is a drainage system through which waste water is carried out. The drainage system are effectively working in liquid waste management.

Biomedical waste management:

There is no such biomedical waste management system in the college.

E-waste management:

The e-waste generated in the Institution are collected from the Institution and handed over to an external e-waste recycling agency.

Waste recycling system:

The bio-degradable waste is put into a pit and left to ferment which is used later on as fertilizer to the plants in the campus. Moreover, there is rain water harvesting system in the college.

Hazardous chemicals and Radioactive Waste Management:

There is no hazardous chemicals and radioactive waste management system in the College.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic

5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

In order to create an inclusive environment, the College authority always stresses to create an environment where every member of the college -(teaching staff, non-teaching staff and students) give value to human rights and try not to discriminate any person in terms of caste, colour, gender and language. The Institution always tries to provide an eminent inclusive environment for students and faculties. Every year National festivals like Independence Day, Republic Day and Constitution Day are celebrated with full enthusiasm and vigour. Every year students organize the Teachers' Day in the college campus to felicitate the teachers and to show their gratitude to the great teacher Dr. Sarvepalli Radhakrishnan. In order to promote cultural harmony, the College organises various functions related to different culture such as Bathou Puja, celebration of Saraswati Puja, Milad-E-Mehfil etc. All the students participate in these programmes with enthusiasm and create a healthy atmosphere which enhances mutual understanding towards national integrity. The Departments organise various awareness programmes in relation to environment related issues, gender issues and other socio-cultural diversities among the students. Moreover, on different occasions, the departments organise various programmes like art competition, debate or quiz competition among the students of the adopted schools.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution encourages its stakeholders to become good citizen and to mould the students as responsible citizen, the College authority takes initiatives in observing various National, International Days. Moreover, National festivals, Unity Day, Constitutional Day, Azadi Ka Amrit Mahotsav etc. are also celebrated with high enthusiasm. Various programmes like Right to Vote, Duties of Citizen etc. are organised in the institution. Employees of the institution participate in Parliamentary and Assembly Election Duties. In the National Programmes, the Preamble to the Constitution is read. Students are taught to be a responsible citizen through various extension activities. Students are engaged in cleanliness drive programme which help them in forming a healthy habit towards cleanliness. Moreover, by planting saplings in every occasion, the students are taught the responsibility towards the mother earth. Every year Independence Day is celebrated to highlight the struggle of Freedom Fighters and importance of Indian Constitution. Republic Day is also celebrated by organizing activities which highlight the importance of Indian Constitution. Similarly, Constitution Day is celebrated on 26th November every year by reading out the Preamble as stated in Constitution of India.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website A. All of the above

There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution observes various National and International commemorative days, events and festivals with high enthusiasm. Every year National festivals like Independence Day, Republic Day and Constitution Day are celebrated with full enthusiasm and vigour. Various International Day like World Environment Day (5th June), International Women's Day (8th March), World Aids Day (1st December), International Yoga Day (21st June) are also observed with full vigour. Every year students organize the Teachers' Day in the college campus to felicitate the teachers and to show their gratitude to the great teacher Dr. Sarvepalli Radhakrishnan. Moreover, College Foundation Day, A Day observed on commemorating Death Anniversary of Dr. Bhupen Hazarika etc. are also observed in the Institution.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The details of two best practices successfully implemented by the institution as per NAAC format is uploaded on the College website and is attached below.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The details of Institutional Distinctiveness is uploaded on the College website and is attached below.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution prepares a routine at the beginning of every academic session and the routine is prepared by the Routine Committee. All the Departments conduct selection test for honours students before starting the regular classes. At the beginning of the academic session, orientation programme for students of honours and regular courses are conducted. The Academic Committee, chaired by the Principal of the Institution, discusses the entire mechanism of curriculum delivery. Moreover, the HoD's distribute the components of the syllabus to every teacher of the respective departments. Each Department maintains a Class Diary where each teacher records her or his daily classes along with other academic activities. Every Department maintains students' attendance register for every paper. At regular intervals, the Department convenes meetings to discuss regarding the status of syllabus completion. The planning for conducting group discussions, field visit, students' seminar, home assignments, class tests etc. are discussed in the meeting and all are documented properly. Moreover, the Internal Assessment marks are displayed in the Departmental Notice Board and the answer scripts are also produced to the students. A second chance is given to those students who are unable to show good performance in the first attempt.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Goreswar College executes all the Academic activities in adherence to the Academic Calendar of its affiliated University i.e., Bodoland University. These activities include Admission Procedure, Commencement of the Semester Classes, Field Visit,

Students' Seminar, Group Discussion, Guest Lecture Programme etc. The newly admitted students get a clear picture about the programmes, internal examination, field visit, group discussion etc. through the Academic Calendar. Before the commencement of the end semester examination, the Academic Committee, chaired by the Principal, assesses the students' progression and discusses all the feedbacks with the mentors for further improvement.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://goreswarcollege.ac.in/academic-calendar/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

17

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

130

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

130

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Various cross cutting issues are incorporated in the curriculum of various departments. Besides the institution organizes

various programmes to address issues related to Environment, Sustainability, Gender and Professional Ethics.

For development of professional ethics, the college organizes career counseling workshops, life skill workshops, various sports and cultural competitions for physical and cultural upliftment of the students.

The code of conduct to be followed by the students are displayed and printed in the prospectus of the college.

Gender : The IQAC along with the Women's Study cell of the college organizes various programmes on gender awareness issues. The Women's Study cell of the college is also giving certificate course in Self-Defense of girls to prepare them to address any untoward incident that can happen in their day today life. Gender audit is also done by the cell.

Human Values: for inculcating human values along with curriculum the NSS Unit, the Extension Education Cell and the Department of Philosophy organizes programmed on Yoga. The International Yoga Day on June 21is also observed every year regularly in the college.

Environment and Sustainability: Environmental Studies is a compulsory curriculum component in 2nd semester of every programme. Along with regular courses the various departments organizes programme related to environmental issues in and outside the college, conducts field visits, Swachh Bharat Abhiyan etc. The NCC and NSS wing also handle different environment conservation activities such as Tree plantation etc.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field

work/internship during the year

8

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

143

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://goreswarcollege.ac.in/wp-content/uploads/2023/03/STUDENT-SATISFACTION-SURVEY-2021-22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1159

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

982

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College has a well-designed mechanism of easy assessing the learning Levels of students. Through it, the institution has taken initiatives to categorize between advanced learners and slow learners. The Class tests are conducted at a periodic interval by the concerned departments after completion of targeted units in the syllabus along with this the internal assessment in the form of sessional examinations apart from the main external exams are also conducted in a periodic interval. The Parents-Teachers Meet are organized by all the departments at regular interval to discuss the strengths, weakness, prospects and probabilities of the students and their engagement with the academic and co-curricular activities in the college. With regard to assessing advanced learners and slow learners the institution has taken various strategies as the following-

Classroom Participation and Interaction

Class Test and Assignments

Group Discussions

Evaluation of performance in Internal and External Examination

The advanced learners are provided with extra study materials along with information regarding access to various e-resources of academic significance for more benefits to them.

On the other hand, for the slow learners, the college has incorporated remedial classes in the college class routine after regular class hours wherein the faculty members attend to their special weakness and provide extra care and love to them.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1159	65

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Project Work and Field Visit: All the concerned departments as part of their curriculum conducts field visit programmes every year and project works for students to get first-hand experience of social realities and happenings and correlate the observations with the theoretical contents of the syllabus. The students have to submit assignments necessarily which enhances the writing skill of the students and it also enables in formulating different policies.

Seminar Presentations: All the departments of the college organize student's seminar presentation periodically. These presentations enables students to get new perspectives on various topics of concern, it increases students confidence level and also help and also helps them in self-study and increase their academic engagement.

Group Discussions: Students are divided into different groups and assigned some topics as part of their syllabus. They are given the opportunity to provide their insights about the given topics, work as a team in offering solutions to various issues of academic and social concern and develop a spirit of cooperation and active participation.

NCC and NSS units are also sole part of the college. They are encouraging youths in nation building through various

programmes. Publications of Departmental Wall Magazines are also reflective of the creative talents and teamwork of students.

The college also organizes time-to-time cleanliness drive under Swachh Bharat Abhiyan Programme which portrays the active student-teachers' cooperation and participation.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Keeping in view the need of imparting teaching in blended mode, the teachers together with delivering direct classroom lectures also take the help of several ICT enabled tools to make the teaching learning process visually and virtually more appealing and vibrant. Different ICT tools utilized by the faculties of the college are:

Digital Classroom: - Although the college does not have adequate digital classrooms yet the faculties utilize the existing one to conduct classes and give power point presentations

All faculties are incorporated with internet excess facilities for a better learning experience.

During the Pandemic (covid) period and the ensuing lockdowns, all the faculty members continued teaching process through various digital modes to impart education like YouTube, Zoom, Google Meet, Google Classroom and Whatsapp groups. The teachers provide study materials and recorded audios and videos to students. Class Tests and Assignments were also conducted digitally in a periodic manner. Computer Labs and the Desktops in the Library with Wi-Fi are utilized by the faculties and students to gain access to various e-learning resources.

Seminar Hall: The Seminar Hall is equipped with a digital projector and with other digital tools and materials.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://goreswarcollege.ac.in/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

65

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality /

D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

272

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has been maintaining measure of transparency of internal assessment procedure. The Principal convenes the decision regarding the conduct of internal and external examination with consultation of the College Academic Council and the Examination for every academic session (the college conducts quarterly sessional examinations and periodic class tests). Upon consultation and recommendations received from the two bodies, the Principal notifies the formation of Examination Committees for both Internal and External Examinations. The assigned Committees follows the guidelines provided for conduct of examinations by its affiliating University like:

Preparation and Publication of Exam Schedule and regulations in College Notice Board (internal)

Instructing the Departments to set Question Papers (internal) according to the prescribed pattern of the affiliating University within a stipulated time as notified by the Committee

Scheduling and allocation of Invigilation Duty

Conduct of Examination

Timely evaluation and Declaration and Display of Results.

Upon declaration of results, students are briefed about their performance as well as their weaknesses by showing them the answer scripts of internal examinations and guided about various means of improvement.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The College has been taking meticulous and cautious approach in handling and disposal of grievances of internal examination like:

Conduct of Internal Re-examination for students failing to appear in the examinations in the scheduled time with authentic reason combined with the furnishing of valid proof of the same.

Evaluated answer Scripts of Internal Exams are shown to the students to apprise them about their performance, answer writing styles, their errors and shortcomings with a view to enable them to improve their records in the future examinations.

If any student expresses dissatisfaction over the results and voices their concern to the Exam Committee, the Committee informs the concerned Heads of the Departments to address the matter and solve the issue accordingly the HODs instruct the other faculties of their departments to personally address the dissatisfied students and remove their doubts and queries if any.

Any misconduct on the part of the students during examination, are strictly recorded and necessary punitive and corrective measures are taken by the Convener of the Exam Committee upon discussion and deliberation with its members and the concerned invigilator.

The Convener of the Committee provides up to date information about the entire proceeding of the examinations to the Principal along with the problems, grievances and untoward incidents occurring in the exam.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

As Goreswar College offers undergraduate courses in Language -Literature, Social Sciences, commerce and science in 17 disciplines under Bodoland University, the College at the start of each academic session conducts a Faculty Guided Orientation Programme for students with a view to inform and educate them about the nature of the Programme and the courses contained in them. At the very outset of the Programme, the students are informed about the benefit and prerequisite of a graduate programme in Higher Education and the various academic and employment prospects arising out of it.

The orientation programme is made interactive in nature with active involvement of the students in the process along with an interaction and Answer session.

After the general orientation, departmental orientation programmes are held wherein the faculties of the concerned departments deliver a lecture to the Honours and Regular students about the course content with detailed presentation of the units of all the courses and the required reading lists. The teachers provide the hard copies of the syllabus for all the semesters to the concerned students. They also communicate to the students the specific course outcomes of the concerned Department as prepared and published by Bodoland University for

undergraduate programmes in different disciplines. Moreover, our faculties remain in constant touch with their affiliating University departments to avail any information regarding change and upgradation of respective programmes and courses along with the course outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://goreswarcollege.ac.in/wp-content/uploads/2023/02/POC-2021-22.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Regarding the method of measuring the level of attainment of POs and COs the institution undertakes the following mechanisms-

Performance of the students in the classroom is observed through various methods like engagement of the students in the classroom activities and their ability to answer questions posed by the teachers regarding any specific topic contained in the Courses.

The student's participation in various group discussions and departmental seminars, Assignments, Class-Tests, Project and Field Works are also good indicators. Teachers analyze how well the students incorporate their understanding of the Programmes and Outcomes in writing answers. Their critical thinking and innovative method of proposing solutions to various issues are also recorded.

The principal convenes a joint meeting of the IQAC and Academic Council of the college after the declaration of end semester examinations conducted by the Bodoland University to take stock of the performance of the students in relation to performances in previous academic sessions. The Principal then notifies the departments about the proceedings and suggestions of the meeting and instructs the HoDs to take necessary actions to further improve the quality of results.

Analyzing the records of placement and progression to higher education of the students in various governmental, non-governmental and entrepreneurial ventures is reflective of the success and realization of the POs, PSOs and COs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

249

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://goreswarcollege.ac.in/wp-content/uploads/2023/03/STUDENT-SATISFACTION-SURVEY-2021-22.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

15

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

18

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

15

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Goreswar College always try to carry out extension activities in the neighborhood community so that student can learn the social issues. Some of the activities which have been carried out during the year are as follows:

1. Nadi Utsav
2. Anti Tobacco Rally
3. Puneet Sagar Abhiyaan

4. Environmental Awareness Programme
5. Tree Plantation Programme
6. Literary Competition and Book Donation
7. Establishment of Library
8. Azadi ka Amrit Mahotsav, har ghar mei tiranga drive
9. Financial help to the Flood Affected People.
10. Awareness programme regarding Oronoday Month.
11. Cleanliness Drive Programme in nearby Market Area
12. Workshop cum Exhibition of Ethnic Food

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

3

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry,

community and NGOs) during the year**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year****14**

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year****775**

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year****13**

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

9

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Goreswar College encourages its students and faculties to include the technological advancement for the fruitful coordination in the teaching-learning process. We have observed that implementation of smart class rooms have significantly eased out this process. A few class rooms are equipped with LCD projectors connected with computers with LANs, and our faculties are actively using these facilities in their classes. The College has an auditorium with a seating capacity of 500, a few seminar and conference halls with seating capacities for more than fifty persons each, which help us in running parallel sessions in various college activities.

Although the college has significant number of classrooms, laboratories and computer equipments to accommodate the academic requirements of the students yet the quantity of infrastructure is still short of the requisite demands. There are all total 07 halls to cater to the regular courses and 26 classrooms for Honours course. Three Science Departments (Zoology, Physics, Chemistry) have their individual laboratories with basic instruments and facilities. The Department of Education also has a laboratory for Psychology practicals. It consists of equipments like Memory Drums, Punch Board, Mirror Drawing etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural Activities: The College has an auditorium for organizing different cultural activities like singing, dancing, one act play, mime etc. which was established in the year 2005 and the size of the auditorium is 4000sq ft. The auditorium is also used for other purposes like seminar, workshop etc. The auditorium has adequate space for organizing cultural programmes. Various musical instruments are also available in the college

Games and Sports: There is a UGC-funded indoor stadium in the college where various sports activities and competitions takes place. The college has a handball court, kabaddi court etc. The college has a system of deputing two sports in-charges one of which is responsible for monitoring minor games equipments and activities and other is for major games.

Gymnasium: For maintaining proper health and fitness of the students, the college has a gymnasium centre where certain goods like Motorized Treadmill, Upright Bike, Twister, Olympic set, Yoga Mat, Gym Ball etc. are available. The size of the said centre is 155.80 m².

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

10.12

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Goreswar College Library is known as Central Library was started in the year 1974, with the very inception of the college itself. The Library has a collection of 44,848 books as on 31st August; 2022 and subscription of 7 printed journals, 9 newspapers. The College Library remains open from 10 am to 4 pm every week days. Students should produce valid library card at the time of issuing book. Degree major students can borrow 3 books for 15 days, Degree General Students can borrow 2 books for 15 days, H.S Students Can Borrow 2 books for 15 days, faculty members can borrow 10 books for 1 Month and other staffs can borrow 2 books for 15 days. They can also make the best possible use of the learning resources available in the library in the reading room. To provide better facilities, the library has reading rooms separately for students and teachers with sitting accommodation of 50 for students and 15 for teacher respectively at a time. There is a library advisory committee for library management. The library purchases new books as per the requisition given by the faculty members and students.

The Library offers many services and facilities in support of academic and research work. Some of the major services and facilities offered at this point of time are OPAC, Circulation services, New Arrivals of Books, Inter Library Loan, Departmental Library, Library Orientation, Books Reservation, Photocopy Service, Reference and Information Services, Book Display, Drinking Water, Student Reading Room, Teacher Reading Space.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://goreswarcollege.ac.in/about-library-2/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.63

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

83

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college authority updates regularly its IT facilities on priority basis. For example computer sets are upgraded from time to time and internet connectivity including Wi-Fi system are updated with latest version. antivirus, windows operating systems, software, typing tools are updated at regular

intervel.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

60

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

18.0700

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has its own system and procedure for maintenance of physical and academic support services like laboratory, library, sports complex, computer labs, class rooms etc through different mechanism. Different persons with technical knowledge are given responsibility to look after the above mentioned segments. Both teaching and non-teaching staff including library staff are engaged in this activities. Different committees are constituted for maintaining and monitoring the physical, academic and support facilities. Mainly academic council and purchasing committee are operating in this area.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://goreswarcollege.ac.in/cells-and-committees/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

761

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

35	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
36	
File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
5	
File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year	
5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.	

1	
File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File
<p>5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)</p> <p>Goreswar College has a student council known as Goreswar College Student's Union. This body is elected annually by the regular students of the college. The composition runs as follows: President- Vice President- General Secretary- Assistant General Secretary - Magazine Secretary - Cultural Secretary - Major Games Secretary - Minor Games Secretary - Gymnastics Secretary - Debating Secretary - Girls Common Room Secretary - Boys Common Room Secretary with teacher in-charges of the respective portfolios.</p> <p>Annual Activities of the Student's Union:</p> <ol style="list-style-type: none"> 1. Goreswar College student's union has the primary responsibility to hold the annual college week festival. In this festival literary competition, sports competition and cultural competition have been organized. 2. Apart from college week festival the student's union holds the freshman social in regular basis and make the students aware about the academic environment and guidelines of the college. 3. Student's union and college NCC unit are responsible for maintaining proper discipline of the students in the campus. 4. Goreswar college student's union also organized various sports and cultural competition in the campus also participate in the competition of state, national and international level. 	

5. Goreswar College student's union has actively support IQAC and RUSA.

7. last but not least student's union published the annual college magazine annually.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

07

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Goreswar College Alumni Association was formed in 2003 and it was registered under Societies Registration Act 1860 with Regd No RS/BAK/260/G/227 of 2013-2014 dated 19-12-2013. The association coordinates for the all-round development and improvement of the institution since its inception. The Alumni Association so far organized few programs related to the socio-cultural responsibility of the alumni Association. The Principal i/c of Goreswar College Mr. Umesh Boro, Dr. Prativa Patowary HoD Education and Dr. Semima Ahmed, Assistant

Professor of department of Assamese are also Alumni of this college. Mr. Mahidhar Boro Rtd. Principal of Goreswar HS School and present president of Governing Body of Goreswar College also an Alumni Association of this college. The cell co-ordinates between the association and the college authority. Speaker Biswajit Daimary, Assam Legislative Assembly, Abhi Ram Deka, Ex. Zonal Manager, NRL, Dr. Dhrubajyoti Nath, Associate Professor, Kamrup College, Chamata, Prof. Jagat Borah, Rtd. Principal, Dakhin Guwahati College, Ghana Kanta Deka, noted Singer, Barnali Thakuria, Lecturer, Kalaigaon DIET, Nibedita Thakuria, Principal, Rana Public School, Madhab Kalita, noted Writer, Pari Sarania, noted Drama Artist, Bhabesh Nath, Youth Writer, Biraj Deka, Social Activist, Nilakantha Deka, Social Activist, Kabin Raj noted Artist, Anjan Roy, Noted Artist, Sanjoy Debnath, BEEO, Bikash Kumar, ACS etc. Apart from that

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Goreswar College has its own Institutional vision and mission for quality oriented higher education in the locality. Democratic participation of the society and social welfare are two major guiding factors of its vision and mission. The college primarily focuses in bringing higher education closer to people. The students who belong to the BPL category are given opportunity by the college authority to get admitted into the college. The college undertakes various extension activities under the guidance of IQAC and various cells and committees. Faculty members of the institution take initiative

to engage students in various society related projects like gender sensitization programs, academic activities in adopted schools, community development programs, etc. Through the mentor-mentee system, the faculty members try to impart holistic development of the students and to also guide the slow learners to their potentialities. Blended mode of learning, teacher-student exchange program, counselling, field studies are some of the initiatives which are undertaken by the teachers to improve the quality of the students. There are various units like the Governing Body, the Teachers' Unit, Non-teaching Unit, IQAC, Students' Union, etc., are constituted where the stake holders participate actively towards the welfare of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Goreswar College has always faith on participative and decentralize style of functioning. The college runs by Governing Body headed by the president in all forms of administrative and academic affairs. The Principal is the Secretary of the Governing Body and the head of the Institution. For the smooth functioning of the Institution, the Principal constitutes different cells which look into the affairs of the Institution for academic development. The IQAC is responsible for smooth conduct of academic and administrative affairs of the college. IQAC is headed by the Co-ordinator who supervises the overall quality related matters of the Institution. In this regard, various Cells help IQAC in maintaining quality aspect. Apart from IQAC, other organizations like Teachers' Unit, Non-Teaching Unit, Students' Union are constituted who actively participate for the welfare of the Institution.

The primary example of decentralized mode of working of the college is the election of students union. The Union Body Election which is held annually to elect the students' body by publishing a general notification to conduct the election.

There is a continuous process of timely convention of meetings of various cells with their members, meetings of the Governing Body, Teachers' Unit, IQAC meeting as well as general teaching and non-teaching staff meeting.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strive for Academic and curricular excellence is the mission of the Institution. The strategic plan of the Institution is to incorporate both qualitative and quantitative expansion of campus infrastructure and support facilities. In this regard the Governing Body of the Institution and the stakeholders discuss for proper implementation of the plans. In carrying out these plans, the stakeholders consult and take feedbacks from its constituents. The Institution always try to fulfil the needs of the students. Due to the increasing number of students, there is a need for adequate classrooms. In view of this requirements the construction committee of the Institution places the needs of new classrooms and other facilities to the Governing Body. Accordingly, the G.B takes initiatives for the construction of new classrooms by utilizing funds received from the different funding agencies. As a part of strategic planning and deployment, the Institution has implemented the policy of physical expansion of infrastructure of the Institution. In this process the Institution has completed the construction of new academic rooms with the provision of future extension. The process of construction is carried out through continuous monitoring by the PMU (Project Monitoring Unit, RUSA). The New Academic Unit is ready for utilization.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the Institution is visible through its policies of different stakeholders. The college is being run as per the UGC guidelines and the Government of Assam service rules, policies and administrative procedures for provincialized institutions of Higher Education. The college is an affiliated Institution of Bodoland University offering courses at Undergraduate level in Arts, Science and Commerce stream. It also offers Higher Secondary Courses under Assam Higher Secondary Education Council. The Governing Body-the principal organ within the college is formed according to the guidelines of the Director of Higher Education (DHE). The Principal is the academic and administrative head of the institution and functions according to the guidance of the GB&DHE. Next to Principal is the Internal Quality Assurance Cell (IQAC) which is responsible for overall quality assurance and enhancement of the college. Regarding appointment, the procedures laid down by UGC, University and Govt. of Assam are strictly followed in the Institution. Moreover, various cells and committees headed by the conveners with faculties as their members contribute in the functioning of the Institution. There are other support services like NCC, NSS, Grievance Redressal Cell, Anti-Ragging Committee, Career Counselling Cell etc. where both teacher and students actively participate.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://goreswarcollege.ac.in/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded
6.3 - Faculty Empowerment Strategies	
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff	
<p>The Institution has effective welfare measure as such-</p> <p>* Leaves- i). Study Leave for Ph.D , Research scholar under FIP, FDP. ii). Maternity Leave for Ladies. iii). Child Care Leave for Ladies.</p> <p>iv). Medical Leave for all staff. v). Duty Leave for all teachers in respect of participation in Academic courses, examination works, Government matters.</p> <p>vi). Casual leaves for all staff.</p> <p>* Facilities- I). Day Care facilities for all staff ii). Group Insurance and Provident Fund facilities to all permanent staff iii). Sports and Yoga facilities for employees at free of cost iv). Gymnasium facility for all employees at free of cost v). Emergency First- Aid facility to all employees v). Provisional Pay Revision to Contractual teachers</p> <p>vi). Guest Room Facility for Night stay.</p> <p>* Other facilities</p> <p>i) Financial Assistance for Medical treatment. ii). College Canteen facility for teachers. iii). Provisions of safe</p>	

drinking water facility iv). Parking campus for vehicles of employees and Students v). Central Library facility to all faculty members. vi). Provision of Institutional e-mail IDs to all faculty. vii). Provision of teachers Common Room with attached wash room viii). TA/DA for teacher in charge who accompany the students in Excursion or Educational Field Tour

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

23

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Goreswar College has a regular performance appraisal mechanism at place. In case of promotion of the faculty members, the activities and progress of teachers are monitored through API.

Their academic performances are also recorded through their publications in referred journals, UGC Care List, Scopus, participation and presentations in various state and national and international seminars, workshops etc. Moreover, the performance of the teachers in the classroom is also assessed through a feedback system. The students provide their response regarding the presence and punctuality of the teachers in the classroom and the department, their level of course completion, their problem solving capacity etc. Further, the Administration monitors the engagement of the faculty members in various academic training programme like Orientation Programme, Refresher Courses, Faculty Development Programme etc and their involvement in examination, extension and other activities relating to the college. Leave grants of Teaching and Non-Teaching Staff are maintained. At regular interval, the Principal convenes meetings with the teaching and non-teaching staff to review whether the assigned duties are rendered well or not. Another method of assessment of the financial status is Internal Audit which brings all the employees of the college under observation and scrutinization.

File Description	Documents
Paste link for additional information	https://goreswarcollege.ac.in/feedback/
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

For financial transparency, Goreswar College conducts both internal and external audits. The internal audit is conducted by retired serviceman of accounts background who is appointed by the Governing Body of the College. The accountant investigates various financial transactions conducted by the college regarding physical infrastructure as well as academic support. During this process various documents like vouchers, utilization statements, cashbooks etc. are scrutinized. Later the audit report is placed before the Governing Body of the college for its approval and necessary actions. The external audit is another independent verification of financial

transactions of the college conducted by the officials of Directorate of Audit (Local Fund) Govt. of Assam. For External Audit, the Institution must apply to the concerned authority for its approval. The auditors of both internal and external audits verify the transactions of the college under different heads- Grants and aids received from different sources like UGC, RUSA and other Govt. and Non-Govt. agencies, Admission fees, Examination Fees, Scholarships, etc. Any objections related to auditing are reviewed in meetings of the Governing Body and necessary actions are taken for their mitigation and redressal. All the findings, finally, has to be approved by the Governing Body.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NIL

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution recieves financialaidsbothfromthe State Government as well asfromUGC andRUSA. However, the institution is working towards increasing its pool of funds through a dedicated approach to resource mobilization and effective utilization of its existing resources. -

- The College conducts various examinations like H.S Examination, End Semester Examinations etc. Through this, the college collects some amount of remuneration as centre fees. The funds collected hereby are utilized in various ways like remuneration to the faculties and office assistants for their examination duty and refreshment, buying exam related materials etc.
- It also conducts undergraduate and post graduate classes and examinations for Krishna Kanta Handique State Open University under Govt. of Assam. And likewise a significant amount is collected as centre fees from the university.
- The college canteen has an annual agreement with the management and annual fees are deposited in the college accounts which is utilized in canteen development works.
- The College conducts auctions locally for the scraps, woods etc. which generate a small amount which is utilized in cleaning and sanitization related works.
- The Teachers' Unit collects monthly fees from its faculties. This amount is utilized in various society related works like helping people who suffer due to natural calamity, helping poor students for their holistic development etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The contribution of IQAC in institutionalizing the quality assurance strategies in the college are as follows:

- Regular Assessment of Faculty Performance and Appraisal with regard to Career Advancement Scheme (CAS) promotion.
- Conduct of Orientation Programmes for Students at the time of Admission regarding various programmes and courses offered by the College along with acquainting them with the concept and relevance of attaining higher

education.

- Engages the Career Counselling and Guidance Cell to conduct counseling sessions to familiarize the students with the multitude of employment opportunities present in various sectors of the state and nation.
- Timely assessment and review of the various works undertaken by different cells and committees of the college are undertaken and follow up actions are suggested.
- Faculties are encouraged to undertake blended mode of learning in the classrooms for the benefit of the students.
- Various workshops and seminars are conducted by the IQAC for the benefit of teaching-non-teaching staff and students.
- Regular visit to the nearby localities and schools to intimate the locals with the changing scenario of higher education and to make the students aware about their social responsibilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college has initiated some strategies to make the teaching-learning process more participatory. The IQAC has initiated the process of recording student feedback regarding various dimensions relating to the teaching learning process. These are namely, observations regarding the performance of the teachers in the classroom along with the over all academic atmosphere of the college, the active engagement of the students in the teaching-learning and extra-curricular activities etc. This periodic assessment benefits the college to learn about the strength and weakness of the teachers, their interest in participating in academic and co-curricular activities as well as their punctuality and dedication to their occupation. The feedback of the students are collected in a Google Form containing objective type of questions related to the course content, syllabus coverage, participation of teachers in the

classroom and their approach in solving problems related to the academic and other aspects of students' lives. The IQAC further convenes regular meetings with the Academic Council and Heads of different departments to review the continuous evaluation process and attainment of the learning outcomes. It also directs the cells and committees to conduct regular student friendly activities with active engagement of the students as well as organize programmes relating to developing awareness regarding issues of gender, employability, community development, personality development etc.

File Description	Documents
Paste link for additional information	https://goreswarcollege.ac.in/student-satisfaction-survey/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender sensitization is an important concern. In order to raise awareness of the issue the Institution organizes programmes and events periodically. For creating awareness regarding safety and security of the women, the Institution has different cells like Women Cell, Sexual Harassment Cell etc.

During the session the Institution has undertaken many initiatives to ensure gender equity. The Institution has organized the following programmes:

A two days workshop on Self -defence for Girls was organized in connection with International Women's Day.

Training programme on Commercialization of Ethnic Food was organized for local women by the Department of Commerce in collaboration with Assamese Department.

A rally on the theme Stop Violence, Violence against women, witch hunting, Child Marriage was organized by the Department of English.

In collaboration with the local self- help groups an exhibition of cultural attires and food was organized.

The Institute also organizes speech competition, counselling, personality development programmes etc.

Moreover, CCTVs, separate common room for girls, separate toilet, a day care centre etc. are also available.

File Description	Documents
Annual gender sensitization action plan	<p><u>1. To encourage girls students to join NCC & NSS and ensure equal rights and participation in regular cultural activities. 2. Conduct Awareness Programmes for the girls students regarding self-defence, Aids awareness and blood donation etc. 3. Promoting activities pertaining to Health, Cleanliness, Personal Hygiene and Nutrition. 4. To conduct induction programmes for the students to promote gender sensitization 5. Celebration of International Women's Day and also to conduct social outreach programme on women. 6. Publication of Books on the themes of Women Empowerment / Gender sensitization. 7. Organising Competitions like Article Writing, Slogan Writing, Essay Writing & Speech Competition etc. on gender issues.</u></p>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<p><u>a. Safety and security: Installed CCTV cameras in various corners of the campus. During working hours, security guards render their guard duties. b. Counseling: Through counseling the issues of both boys and girls are tried to be solved by the Grievance Redressal Cell. c. Common Rooms: Both boys and Girls common room are available. Teachers are appointed as in-charge of the common rooms along with the elected members of the students union. d. Day Care Centre for young children: There is a Day Care Centre in the college campus. e. Other Facilities: Drinking water facilities, well equipped Gymnasium Hall, Indoor Stadium etc.</u></p>
<p>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the</p>	<p>D. Any 1 of the above</p>

**Grid Sensor-based energy conservation
Use of LED bulbs/ power efficient
equipment**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

For waste management the Institution has an effective mechanism. In order to make the campus clean and healthy, clean campus drive is organized time to time where both students and teachers take part.

Solid waste management:

The bio-degradable waste is put into a pit and left to ferment which is used later on as fertilizer to the plants in the campus. The non-bio-degradable waste is placed into dustbins which are further collected by the municipal authorities. Moreover, the old copies of internal assessment are stored for a specific period and after that they are given away for recycling. The purpose of this practice is to ensure effective paper recycling in order to make fewer trees being cut down. The appointed housekeeping staff take charge of collecting and disposing the solid waste.

Liquid waste management:

There is a drainage system through which waste water is carried out. The drainage system are effectively working in liquid waste management.

Biomedical waste management:

There is no such biomedical waste management system in the college.

E-waste management:

The e-waste generated in the Institution are collected from the

Institution and handed over to an external e-waste recycling agency.

Waste recycling system:

The bio-degradable waste is put into a pit and left to ferment which is used later on as fertilizer to the plants in the campus. Moreover, there is rain water harvesting system in the college.

Hazardous chemicals and Radioactive Waste Management:

There is no hazardous chemicals and radioactive waste management system in the College.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human

D. Any 1 of the above

assistance, reader, scribe, soft copies of reading material, screen reading	
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded
7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).	
<p>In order to create an inclusive environment, the College authority always stresses to create an environment where every member of the college -(teaching staff, non-teaching staff and students) give value to human rights and try not to discriminate any person in terms of caste, colour, gender and language. The Institution always tries to provide an eminent inclusive environment for students and faculties. Every year National festivals like Independence Day, Republic Day and Constitution Day are celebrated with full enthusiasm and vigour. Every year students organize the Teachers' Day in the college campus to felicitate the teachers and to show their gratitude to the great teacher Dr. Sarvepalli Radhakrishnan. In order to promote cultural harmony, the College organises various functions related to different culture such as Bathou Puja, celebration of Saraswati Puja, Milad-E-Mehfil etc. All the students participate in these programmes with enthusiasm and create a healthy atmosphere which enhances mutual understanding towards national integrity. The Departments organise various awareness programmes in relation to environment related issues, gender issues and other socio-cultural diversities among the students. Moreover, on different occasions, the departments organise various programmes like art competition, debate or quiz competition among the students of the adopted schools.</p>	

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution encourages its stakeholders to become good citizen and to mould the students as responsible citizen, the College authority takes initiatives in observing various National, International Days. Moreover, National festivals, Unity Day, Constitutional Day, Azadi Ka Amrit Mahotsav etc. are also celebrated with high enthusiasm. Various programmes like Right to Vote, Duties of Citizen etc. are organised in the institution. Employees of the institution participate in Parliamentary and Assembly Election Duties. In the National Programmes, the Preamble to the Constitution is read. Students are taught to be a responsible citizen through various extension activities. Students are engaged in cleanliness drive programme which help them in forming a healthy habit towards cleanliness. Moreover, by planting saplings in every occasion, the students are taught the responsibility towards the mother earth. Every year Independence Day is celebrated to highlight the struggle of Freedom Fighters and importance of Indian Constitution. Republic Day is also celebrated by organizing activities which highlight the importance of Indian Constitution. Similarly, Constitution Day is celebrated on 26th November every year by reading out the Preamble as stated in Constitution of India.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and

A. All of the above

conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution observes various National and International commemorative days, events and festivals with high enthusiasm. Every year National festivals like Independence Day, Republic Day and Constitution Day are celebrated with full enthusiasm and vigour. Various International Day like World Environment Day (5th June), International Women's Day (8th March), World Aids Day (1st December), International Yoga Day (21st June) are also observed with full vigour. Every year students organize the Teachers' Day in the college campus to felicitate the teachers and to show their gratitude to the great teacher Dr. Sarvepalli Radhakrishnan. Moreover, College Foundation Day, A Day observed on commemorating Death Anniversary of Dr. Bhupen Hazarika etc. are also observed in the Institution.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The details of two best practices successfully implemented by the institution as per NAAC format is uploaded on the College website and is attached below.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The details of Institutional Distinctiveness is uploaded on the College website and is attached below.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The following plan of action will be adopted in the upcoming year.

1. The library will be fully digitalized. More books and online study materials will be procured.
2. Most of the class rooms will be fully digitalized.

3. Construction of the new science building will be done. The existing labs of the science departments will be upgraded.
4. Up gradation of the playground will be undertaken. The Basketball and Volleyball court will be upgraded.
5. Canteen and dining facilities will be upgraded.
6. Drinking water facilities will be improved.
7. Up gradation of the indoor stadium will be undertaken. The Badminton court will also be renovated
8. Up gradation of the auditorium hall will be undertaken.
9. More ramps will be constructed for especially abled students'
10. Up gradation of the washroom/toilet facilities
11. Initiative will be taken to establish boys hostel facilities.
12. The garden of the college will be renovated
13. There will be a target to organize more National / International conferences and seminars.
14. Construction of Bio Toilet.